

TRUSTEES ANNUAL REPORT FRSSE (SORP)

Notes and Guidance

- This form is to give guidance on what to include in a Trustees Annual Report.
- This is the information that we think we all know, but not everyone does.
- A good Trustees Annual Report is a Mission and Communication tool which tells people everything about the Charity.
- There is some standard wording which applies to all PCCs in Sections B and C which you may use.
- Once you create your Trustees Annual Report most of the information can be simply updated year on year.
- You may prefer to create your own Trustees Annual Report but all of these Sections need to be included in the Report.
- If you do not wish to create your own Trustees Annual Report you may complete this form and attach it to a copy of your Annual Accounts and Financial Statements.

Section A	Reference and Administration Details
Section B	Structure, governance and Management
Section C	Objectives and Activities
Section D	Achievements and Performances
Section E	Financial Review
Section F	Optional information
Section G	Trustee Declaration

Trustees' Annual Report for the period									
		Period start date					Period end date		
	From	Day	Month	Year	To	Day	Month	Year	
		01	01	2022		31	12	2022	

Section A Reference and administration details

Charity name	PARISH OF TETTENHALL WOOD
Other names charity is known by	Christ Church Tettenhall Wood; Church of the Good Shepherd Castlecroft
Registered charity number (if any)	1133853
Charity's principal address <small>(eg. Address of the church or church office)</small>	Parish Office, Christ Church
	Church Road, Tettenhall Wood
	Wolverhampton
	Postcode WV6 8NQ

Names of the charity trustees – Members of the PCC - who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Philip Wootton	Incumbent	
3	Linda Vawer	Assistant Curate	
4	David Hughes	Church Warden	
5	Joan Collins	Church Warden	
6	Jane Brough	Deputy Church Warden & Reader	
7	Pam Humphrey	Assistant Warden	
8	Sue Wilson	PCC Secretary	
9	Joy Dipple	Reader	
10	Caroline Seaton	Reader	
11	Richard Humphrey	Assistant Treasurer	
12	Stephanie Hemming	Treasurer	
13			
14	Roger Dipple		
16	Pat Hazenburg-Morris		Until April 2022
17	Les Key		
18	Jane Woolf		Until April 2022
19	Lisa Williams		Until April 2022
20	Chris Nickholds		
21	Hazel Guy		Until April 2022
22	Benjamin Hemming		
23	Gerald Lloyd		Until April 2022
24	Angela Williams		
25	Helen Bull		
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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules that came into effect on 2 January 1957.
How the charity is constituted (eg. trust, association, company)	Church Representation Rules 2 January 1957
Trustee selection methods (eg. appointed by, elected by)	Elected

Public Benefit Statement (Mandatory information)

<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>The trustees of the Charity are aware of the Charity Commission’s guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Tettenhall Wood, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:</p> <ul style="list-style-type: none"> • Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and • Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.
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Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them; (Put your Risk Assessment Policy here) 	<p>The parish is connected with a range of wider networks and organisations:</p> <ul style="list-style-type: none"> • the Church of England Diocese of Lichfield • the Local Ecumenical Partnership of the Church At Perton, with which the Parish is part of the same Benefice and Team Ministry • other local churches, through the Church of England Deanery of Trysull and the ecumenical Covenanting Churches of Wolverhampton West • Christ Church C of E (C) Infants’ and Junior Schools • the Mothers’ Union • the National Childbirth Trust, in the provision of ‘Little Angels’ parent and baby group • the Church Mission Society • the Children’s Society • Christian Aid
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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The PCC is committed to widening participation in worship at our two churches and to encouraging a sense of belonging to our church community at Tettenhall Wood and Castlecroft, which in turn seeks to serve the wider community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers;

The PCC aims to support other charities - locally, nationally and overseas – both from general funds and through organising special collections. Care is taken that the aims of these charities are contiguous with the mission of the Church of England. Collections of food, bedding etc are made for local organisations helping the homeless and needy.

Volunteers undertake major parts of the work of the church, ranging from leading worship, administration, caring for the fabric of the buildings, offering of pastoral care, planning and organising of social and fund-raising events, working with children in church and in school, and bearing the message of the church.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The combined Electoral Role stood at 189 at the annual meeting in April 2022. The process of recovery from the Covid-19 pandemic continued throughout the year. Services were conducted on every Sunday and most of the congregation returned to worship in person. The combined Average Sunday Attendance figure was 93, and the 'worshiping community' was estimated as 193 (both churches, all ages). Notice sheets, sermons and intercessions continued to be sent out by email or printed to be read at home, and principal services from Christ Church have been streamed on the parish website and YouTube channel (with some copied onto DVD for those without digital capacity). As people have returned to church, the pastoral care phone network has been discontinued, but support is given on an ad hoc basis.

Nine children and two adults have been baptised at our churches. Five adults were prepared for Confirmation, which took place in June. One marriage and a total of 19 funerals were conducted through the ministry of the parish. From May to December, significant support in ministry was given to a neighbouring parish in vacancy.

Most of the regular activities of the churches, like Place of Welcome, Dementia Support Group, Mothers Union and Christ Church Fellowship, resumed after the pandemic, and there has been a clear appreciation of opportunities to meet up again after times of isolation.

Social/fundraising events also resumed, with quizzes, coffee mornings and the like, and the two churches combined once more for the joint Christmas Fair in November, as well as for the summer barbecue.

Schools work also resumed, with Open the Book once more taking place weekly in Christ Church Infants' School, and regular worship with the Juniors' and a number of Year 6 children were prepared to receive Holy Communion.

During 2022, a new initiative was launched to encourage involvement of children/family in church. Given the name *Criss+Cross*, the aim is to get families to come together on a Sunday afternoon for story, crafts and games, worship and food, and so enabling seeds of faith to be planted.

A major event of 2022 was Saltmine Theatre Company's production of *The Liberator* at Christ Church – a modern take on the life of Christ, giving fresh inspiration to many in their faith. In addition to the Confirmation course, Christian discipleship has been encouraged through offering the first module of the Diocesan *Living Faith* course, the establishment of a monthly book club, and undertaking as a Lent course the Church of England's *Living in Love and Faith* programme, helping our understanding of relationships, sexuality and marriage.

Overseas Mission: the link established in 2017 with the Church Mission Society has been maintained, but, with the mission partner in South Sudan returning home, a new connection has been established with a family going to Brazil.

Both churches continue to address ecological concerns. Recycling facilities are offered for items not recycled by the council, and frequent prompts about eco-awareness have been made through the notice sheet. Creation concern is a topic frequently raised in sermons and intercessions.

Buildings: The PCC has been vigilant in maintaining the fabric of both buildings, carrying out a range of minor repairs. At Good Shepherd, improved lighting has been installed in the corridor, toilets and stage area, and, at the end of the year, new chairs were about to be purchased. At Christ Church, two pairs of new wooden gates have been constructed and installed, giving access to and from the pavement, replacing existing rotten gates. Bike racks have been installed by the main entrance.

Outside hirers once more enjoyed the facilities of our two halls, and income from hall-hire has once more been a significant factor in the parish's finances, now above pre-pandemic levels.

Section D

Achievements and performance (contd.)

Summary of the main objectives of the charity planned in the following year

At the turn of the year, Good Shepherd is on the cusp of implementing the plan to replace the chairs in the main hall, with the funds in place and the order about to be made. Plans to upgrade the sound system and to install projection equipment are still on-going.

At Christ Church, the Quinquennial Inspection is due during 2023, and we wait to see what works may be ensuing. Discussion has begun about internal redecoration.

Both churches continue to work towards greater environmental sustainability, and share with the wider community concerns about vastly increased cost of gas and electricity.

Negotiations with the neighbouring parishes of Perton and Pattingham are underway, exploring the possibility of appointing a joint paid administrator to support the mission of the churches

Section E

Financial review

Brief statement of the charity's policy on reserves

There are three main points to this policy: firstly we pay our Parish Share in full and on time each month. Secondly, each year we give to Missions and Charities both locally and internationally. Thirdly, we aim to keep funds in reserve for 'a rainy day' amounting to approximately 3 months unrestricted expenditure. In 2021 this was equivalent to £33,267. The free reserves at 31 December 2021 were £137,616, comfortably in excess of this target. It is not dissimilar in 2022.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

At Christ Church the accounts show a surplus of £10,417.53

At Church of the Good Shepherd the accounts show a surplus of £6, 866.93 (This is before payment for the new chairs)

For the PCC overall this gives a surplus of £17, 284.46

Section F Other optional information

Acknowledge any large Grants or donation in this Section.

Acknowledging a large Grant in your TAR may be a condition of acceptance

<ul style="list-style-type: none">• Good Shepherd – Grant from Wolverhampton City Council Ward Funds of £2200 towards new chairs.• Christ Church – legacies received: £1000 in memory of Merrill Ferne; £3000 in memory of Dennis Hunter

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	
Position (eg Secretary, Chair, etc)	
Date (eg. Date of the APCM)	